

1. The following replaces the “Evaluation of transfer credit” section in the current 2021–2022 Bulletin.

Evaluation of transfer credit

The [Transfer Evaluations Office](#) is responsible for processing all transfer credits for courses taken prior to attending Brooklyn College for new undergraduate students, both freshmen and transfers.

All courses taken for credit at an undergraduate CUNY college with a passing grade of D- or higher will be accepted for credit at Brooklyn College, regardless of whether a specific equivalency exists. For courses that do not have an equivalent, elective credits will be granted.

Credits are also given for courses taken within the United States at a non-CUNY institution that is accredited by one of the regional accrediting commissions or by the New York State Board of Regents. From any U.S. non-CUNY institution, all credits will be granted for credit-bearing courses that have met the grade requirement of C- or higher in disciplines that are offered at Brooklyn College at the time of admittance. For courses that do not have an equivalent, elective credit may be granted. Exclusions may apply for students who use Brooklyn College courses toward an associate degree.

Transfer credit from non-CUNY institutions not listed on the admissions application may be denied. In addition, failure to list all postsecondary institutions attended will subject a student to disciplinary action and a review of the admission decision. Applicants are required to provide official copies of transcripts for every institution attended, including a transcript(s) for course work that was in progress at the time of application. As soon as “in progress” courses are completed, a final transcript must be submitted to the Transfer Evaluations Office at Brooklyn College.

From a non-CUNY institution, students may be required to provide official course descriptions and/or a course syllabus to the department evaluator for review within the first semester of attendance. Failure to do so may result in the loss of opportunity to receive transfer credit for the course(s).

Brooklyn College does grant international students transfer credit. A maximum of 60 credits can transfer from any combination of institutions that are recognized by CUNY’s University Application Processing Center as part of the system of higher education of another country and offers programs of study equivalent to baccalaureate degrees program in Brooklyn College. Course work must receive the U.S. grade equivalency of a C- or higher. Credit (CR), Pass/Passing (P), or Satisfactory/Satisfied (S) grades will not be considered, unless the transcript indicates that these grades equate to a C- or higher.

Brooklyn College requires all non-English transcripts to be professionally translated and evaluated with course credits and grades transcribed via the U.S. standards. Students will also

be required to submit course descriptions/syllabi to the Transfer Evaluations Office, for academic department to review. If these are not in English, the student will need to submit translations, along with the descriptions/syllabi in the original language.

All international course work must have been successfully completed prior to being admitted to the college as a matriculated student. Students may not receive credits for courses that Brooklyn College does not have an existing/equivalent discipline. International students may receive general subject credits that may not count toward the students major/minor/college option/Pathways requirements. International students will have the ability to petition with the transfer appeals officer if they wish to have additional credits evaluated and posted beyond the 60-credit limit.

Evaluation of academic courses for second-degree students and/or students from non-CUNY colleges may be limited to disciplines that Brooklyn College offers. If the college does not offer the specific discipline of the original incoming course, an academic department can authorize the Transfer Evaluations Office to add the course to the student's academic record provided the student submits such approval of the course with a correlating Brooklyn College discipline. Without the academic department's approval, the course will not appear on the student's transcript and will not count toward the student's degree requirements.

Credit cannot be earned twice for the same originating course. If two courses come in and are equivalent to the same Brooklyn College course, one course will be converted to elective credit.

Brooklyn College grants academic credits for any student earning a score of 3 or higher on any Advanced Placement (AP) examination.

Brooklyn College will also grant credit for College Level Examinations Program (CLEP) with a score of 50 or higher as well as higher-level courses in the International Baccalaureate (IB) Organization Diploma Program with scores of 5 or higher. Other external standardized examinations are similarly accepted based on scores/grades. For a list, visit the Transfer Evaluations Office webpage. The college also offers students the ability to earn credits for prior learning; students must consult with the academic departments for this option.

The college in consultation with faculty in the corresponding discipline can evaluate an AP course to be the equivalent of a specific course, as fulfilling a general education category or as elective credits. Faculty or the appropriate academic department shall award credit differently based upon the score earned on the exam. Specific determination of how credits are awarded are entirely within the department's purview.

2. Note the following correction for the English composition requirement (page 50):

Students who do not pass English 1010 must repeat it the following semester. The course may not be taken more than three times; students who receive three grades of F and/or NC may be dismissed from the college.

3. Note the following correction to “Unofficial withdrawals” (page 53):

Students who unofficially withdraw from a course—i.e., attended at least one class session and stop attending during the semester—will be assigned a WU by the instructor. A *WN grade will be assigned to students who are listed on the official registration roster but did not attend even a single class.

4. Starting in spring 2022, CASD 1651 Communication and Identity satisfies the Pathways Flexible Core U.S. Experience in Its Diversity requirement.

5. Note the following revision to “Requirements for a major” (page 47):

A major consists of the following requirements, which are specified for each major on the Undergraduate Programs and Advisers Web page.

- No fewer than 15 credits in advanced courses in the major department or interdisciplinary program, which must be completed with a grade of C- or higher in each course.

6. Note the following revision to “Residence requirement” (page 48):

Residence, which in this context refers to the number of credits that must be taken at Brooklyn College, is one of the requirements for a degree. Candidates for a bachelor’s degree are required to complete at least 30 credits at Brooklyn College, including:

- No fewer than 15 credits in advanced courses in the major department or interdisciplinary program, which must be completed with a grade of C- or higher in each course.