INFORMATION FOR BIOLOGY MAJORS

Visit the Department of Biology website—almost all your questions will be answered there.

Watch this video to help you navigate resources on the website.

If you really cannot find the answer on the website, <u>contact your Biology Department Advisor</u> with the following information:

- 1)First and last name
- 2)Email address
- 3)CUNYfirst ID number (EMPLID)
- 4)Biology Major BA or BS or undeclared
- 5) Your question or request

For special requests regarding **Transfer Credits** or meeting with the **Graduate Deputy Chair**, contact them with the same information as above.

Check office hours for the **Undergraduate Deputy Chair** on the <u>Biology Department website</u>. **Note:** There are no summer office hours, instead email bio_advisement@brooklyn.cuny.edu

Please note the **Biology Department Office will not respond to student emails**—the quickest way to find an answer is to look on the <u>Biology Department website</u>, followed by contacting your <u>Biology Department Advisor</u>, then the <u>Undergraduate Deputy Chair</u>.

Frequently asked questions

How do I declare my major?—<u>Instructions</u> on the Brooklyn College website.

What courses should I take?—Look at the <u>Degree Maps</u> for the Biology B.A. and B.S.

I need a particular form?—Go to the Forms and Documents page.

How can I do research with a faculty member?—<u>Contact a professor</u> directly after reading about their <u>research interests</u>.

How do I get honors? Check Honors and Biology

What is going on with COVID-19?—Look at Brooklyn College's plan for <u>Returning Safely Together</u> and <u>updates from New York City</u>.

For your information

Requests for **department position letters for petitions** must include the student's appeal letter in the format specified by the Center for Academic Advisement and Student Success.

Transfer evaluation requests must include a link to your previous college's course description and a copy the syllabus, if available.

Transfer re-evaluations require a re-evaluation form from the <u>Registrar's Office</u> with relevant information filled in and a course description/syllabus.

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