



STUDY ABROAD CHECKLIST

DOCUMENTS	If you are going on a:				
	BC Faculty-Led	BC Exchange	CUNY-PSI	Other CUNY Program	Non-CUNY Program
• PRE-ACCEPTANCE •					
1. FORM: BC Online Study Abroad Application/Notification of Study Abroad Plans	✓	✓	✓	✓	✓
2. Statement of Purpose	✓	✓	N/A	N/A	N/A
3. Letter of recommendation(s)	✓	✓	N/A	N/A	N/A
4. Bursar's Receipt for \$300 Non-Refundable Deposit	✓	N/A	N/A	N/A	N/A
5. Copy of Transcript	✓	✓	✓	N/A	N/A
6. Copy of Passport photo page	✓	✓	✓	✓	✓
7. Scholarship List (<i>Optional</i>)	✓	✓	✓	✓	✓
• POST-ACCEPTANCE •					
1. Copy of Acceptance Letter	✓	✓	✓	✓	✓
2. Complete CUNY e-Permit	✓ <small>(Non-BC CUNY Students Only)</small>	✓ <small>(Non-BC CUNY Students Only)</small>	✓ <small>(Non-BC CUNY Students Only)</small>	✓	N/A
3. FORM: Course Equivalency Form	N/A	✓ <small>(BC Students Only)</small>	✓ <small>(BC Students Only)</small>	✓	✓
4. FORM: Brooklyn College Study Abroad Health Information Questionnaire	✓	✓	✓	N/A	N/A
5. FORM: CUNY International Travel Notification, Waiver, and Emergency Contact Form	✓ <small>(Standard)</small>	✓ <small>(Standard)</small>	✓ <small>(Standard)</small>	N/A	✓ <small>(Independent)</small>
6. Proof of CISI Health/Travel Insurance	N/A	✓	✓	N/A	✓
7. FORM: Consortium Agreement Form	N/A	N/A	N/A	N/A	✓ <small>(If Applying For Financial Aid)</small>